

# **UNT Jazz Singers (Vocalists)**

## **(MULB 1820.501)**

Attendance and Grading Policies

Fall 2016

T/Th 12:30 – 1:50 p.m., Rm. 263

M 12 – 12:50 p.m., Rm. 262

F 1-1:50, Rm. 262

Jennifer Barnes, Director

Office: MU 346

Cell Phone: (661) 713-0260

Please use this number for “day of” communication, i.e., “I’m running late”, “I’m sick”

E-mail: [jennifer.barnes@unt.edu](mailto:jennifer.barnes@unt.edu) - use for any action requests, etc.

Anna Jalkéus, Graduate Teaching Assistant

## **PERFORMANCES & OTHER OBLIGATORY DATES**

Saturday, September 10

9 a.m. – 6 p.m.

Fall Retreat, Part 1 – Kenton/Lab East

Tuesday, September 20

9:30 a.m. – 3 p.m.

Jazz Singers & Avenue C concert at Richland College (Dallas)

Sunday, October 9

4:00 – 6:30 p.m. Fall Retreat, Part 2; Hang at JB’s house in Highland Village

Tuesday, October 11

9 p.m. – midnight (call time 7:45 p.m.)

Third Street, Jazz Singers and Vocal Combos performing at the the Syndicate

Tuesday, October 25

4 – 9 p.m.

Jazz Singers and Third Street concert at Robson Ranch

Friday, November 4

3 – 10 p.m.

Jazz Singers dinner concert at Park Cities Presbyterian Church (Dallas)

Tuesday, November 8

5 – 10 p.m.

First vocal recording session – rhythm section and soloists

Saturday, November 12

10 am. – 5 p.m.

Second vocal recording session

Thursday, November 17

7:00 – 10 p.m.

Full sound system/rhythm section setup and rehearsal – Kenton Hall

Friday, November 18

All day setup (beginning 11 a.m.), 8 p.m. concert

UNT Jazz Singers Fall Concert – Voertman Hall

Saturday, December 3

7 a.m. - midnight

UNT Jazz Singers Holiday Concert with Abilene Philharmonic Orchestra  
(Abilene, TX)

Tuesday, January 3

10 a.m. – 10 p.m.

Final rehearsal and mock performance for JEN Conference

Wednesday, January 4, 8 a.m. – Sunday, January 8, 10 p.m.

UNT Jazz Singers at Jazz Education Network Annual Conference  
(New Orleans, LA)

Inspirations Stage (Mainstage) Concert Performance, Saturday, 1/7, 8 p.m.

Other dates may be added to the calendar at a later date. Ensemble members must do whatever is necessary to make themselves available for any such performance or event, provided that 4 weeks notice or more is given.

**NOTE:** No use of cell phones is allowed during ANY PART OF REHEARSAL. You should enter the rehearsal space with your phone turned OFF or SILENT and put away until you leave the rehearsal room. Exceptions must be approved.

### ATTENDANCE POLICY

1. Unexcused absences are not permitted. If you are not feeling well, you will be expected to attend rehearsal and "sit out" unless you are not attending any other class or rehearsal, in which case see below.
2. Absences will be only be considered excused if they have been cleared in advance, or if you have notified me **before** 10 a.m. that day (if you're that sick, you know it by then!). "Notifying me" means that you must speak with me **directly** (do not ask another student to tell me!) either in person, by phone, or, only if either of those ways are unsuccessful, by e-mail. Repeated illness-related absences will require doctor's verification.
3. Medical or family emergencies will be considered according to University policies.
4. Tardiness is not tolerated. Two tardies will equal one unexcused absence.

## **GRADING POLICY**

Grades are earned according to the following criteria:

1. Attendance at all rehearsals and performances
2. Completion of music learning & memorization assignments, including individual part checks in my office (with advance notice)
3. Contributing to the ensemble with a cooperative, positive attitude

## **EXPENDITURES**

1. All ensemble members will be required to have in their possession some type of recording device for the purpose of recording parts and/or accompaniment of the music which is being learned in the ensemble.
2. All ensemble members will be required to comply with the agreed upon performance attire, which will be discussed in a timely manner prior to a performance. In order to do this, students may be required to obtain clothing not in their possession, either by purchase or borrowing.

1. **Office of Disability Accommodation**

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the Office of Disability Accommodation website at <http://www.unt.edu/oda>. You may also contact them by phone at 940.565.4323.

2. **Financial Aid Satisfactory Academic Progress (Undergraduates)**

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

3. If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. Please visit <http://financialaid.unt.edu/satisfactory-academic-progress-requirements> for more information about financial aid Satisfactory Academic Progress. It may be wise for you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course being doing so.

4. **Financial Aid Satisfactory Academic Progress (Graduates)**

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

5. If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. Please visit <http://financialaid.unt.edu/satisfactory-academic-progress-requirements> for more information about financial aid Satisfactory Academic Progress. It may be wise for you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course being doing so.

6. **Academic Integrity**

Academic Integrity is defined in the UNT Policy on Student Standards for Academic Integrity. Any suspected case of Academic Dishonesty will be handled in accordance with the University Policy and procedures. Possible academic penalties range from a verbal or written admonition to a grade of “F” in the course. Further sanctions may apply to incidents involving major violations. You will find the policy and procedures at:

<http://vpaa.unt.edu/academic-integrity.htm>.

7. **Student Behavior in the Classroom**

Student behavior that interferes with an instructor’s ability to conduct a class or other students’ opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Center for Student Rights and Responsibilities to consider whether the student’s conduct violated the Code of Student Conduct. The university’s expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at: [www.unt.edu/csrr](http://www.unt.edu/csrr).